

## New Case Filing

<b>Chapter 7:</b>
<b>File the following in the order listed as a single PDF:</b>
Voluntary Petition
Exhibit D (completed by each individual debtors only)
Statement of Financial Affairs with Declaration
Summary of Schedules
Statistical Summary of Certain Liabilities (individual debtors only)
Schedules A-H
Schedules I & J (individual debtors) <b>or</b>
Schedule of Income and Expenditures (corporate debtor)
Declaration Concerning Debtor's Schedules
Statement of Intention (individual debtors only)
Disclosure of Attorney Compensation
Means Test – Form B22A (individual debtors only)
<b>Separately file each of the following:</b>
Statement of SSN (individual debtors only)
Certification of Credit Counseling (completed by each individual debtors only)
Disclosure of Corporate Ownership Statement (corporate debtor only)

<b>Chapter 11:</b>
<b>File the following in the order listed as a single PDF:</b>
Voluntary Petition
Exhibit D (completed by each individual debtors only)
Statement of Financial Affairs with Declaration
Summary of Schedules
Statistical Summary of Certain Liabilities (individual debtors only)
Schedules A-H
Schedules I & J (individual debtors) <b>or</b>
Schedule of Income and Expenditures (corporate debtor)
Declaration Concerning Debtor's Schedules
Disclosure of Attorney Compensation
Statement of Current Monthly Income – Form B22B (individual debtors only)
<b>Separately file each of the following:</b>
Balance Sheet (Small Business only)
Statement of Operations (Small Business only)
Cash Flow Statement (Small Business only)
Federal Income Tax Return (Small Business only)
List of 20 Largest Unsecured Creditors
List of Equity Security Holders
Statement of SSN (individual debtors only)
Certification of Credit Counseling (completed by each individual debtors only)
Disclosure of Corporate Ownership Statement (corporate debtor only)
Application to Employ Attorney for Debtor-in-Possession

<b>Chapter 13:</b>
<b>File the following in the order listed as a single PDF:</b>
Voluntary Petition
Exhibit D (completed by each debtor)
Statement of Financial Affairs with Declaration
Summary of Schedules
Statistical Summary of Certain Liabilities
Schedules A-J
Declaration Concerning Debtor's Schedules
Disclosure of Attorney Compensation
Statement of Current Monthly Income – Form B22C
<b>Separately file each of the following:</b>
Statement of SSN
Certification of Credit Counseling (completed by each debtor)
Chapter 13 Plan

<b>Chapter 12:</b>
<b>File the following in the order listed as a single PDF:</b>
Voluntary Petition
Exhibit D (completed by each individual debtors only)
Statement of Financial Affairs with Declaration
Summary of Schedules
Statistical Summary of Certain Liabilities (individual debtors only)
Schedules A-H
Schedules I & J (individual debtors) <b>or</b>
Schedule of Income and Expenditures (corporate debtor)
Declaration Concerning Debtor's Schedules
Disclosure of Attorney Compensation
<b>Separately file each of the following:</b>
Statement of SSN (individual debtors only)
Certification of Credit Counseling (completed by each individual debtors only)
Chapter 12 Plan
Disclosure of Corporate Ownership Statement (corporate debtor only)
Application to Employ Attorney for Debtor

**\*\*A creditor mailing matrix  
must be uploaded as to all Chapters\*\***