

New Case Filing
(Using Revised Official Forms Effective 12/1/15)

Chapter 7:
File the following in the order listed as a single PDF:
Voluntary Petition
Statement of Financial Affairs
Summary of Assets & Liabilities & Certain Statistical Information (<i>individuals</i>)
Summary of Assets & Liabilities (<i>non-individuals</i>)
Schedules A/B, C, D, E/F, G, H, I & J (<i>individuals</i>)
Schedules A/B, D, E/F, G, H & Sch. of Income & Expenditures (<i>non-individuals</i>)
Declaration re: Schedules
Statement of Intention (<i>individuals only</i>)
Disclosure of Attorney Compensation
Ch 7 Statement of Current Monthly Income (<i>individuals only</i>)
Separately file each of the following:
Statement of SSN (<i>individuals only</i>)
Certification of Credit Counseling (<i>individuals only - each debtor if filing jointly</i>)
Disclosure of Corporate Ownership Statement (<i>corporate debtor only</i>)

Chapter 11:
File the following in the order listed as a single PDF:
Voluntary Petition
List of 20 Largest Unsecured Creditors
Statement of Financial Affairs
Summary of Assets & Liabilities & Certain Statistical Information (<i>individuals</i>)
Summary of Assets & Liabilities (<i>non-individuals</i>)
Schedules A/B, C, D, E/F, G, H, I & J (<i>individuals</i>)
Schedules A/B, D, E/F, G, H & Sch. of Income & Expenditures (<i>non-individuals</i>)
Declaration re: Schedules
Disclosure of Attorney Compensation
Ch 11 Statement of Current Monthly Income (<i>individuals only</i>)
List of Equity Security Holders
Separately file each of the following:
Balance Sheet (<i>Small Business only</i>)
Statement of Operations (<i>Small Business only</i>)
Cash Flow Statement (<i>Small Business only</i>)
Federal Income Tax Return (<i>Small Business only</i>)
Statement of SSN (<i>individuals only</i>)
Certification of Credit Counseling (<i>individuals only - each debtor if filing jointly</i>)
Disclosure of Corporate Ownership Statement (<i>corporate debtor only</i>)
Application to Employ Attorney for Debtor-in-Possession

Chapter 13:
File the following in the order listed as a single PDF:
Voluntary Petition
Statement of Financial Affairs
Summary of Assets & Liabilities and Certain Statistical Information
Schedules A/B, C, D, E/F, G, H, I & J
Declaration re: Schedules
Disclosure of Attorney Compensation
Ch 13 Statement of CMI & Calculation of Commitment Period
Separately file each of the following:
Statement of SSN
Certification of Credit Counseling (<i>each debtor if filing jointly</i>)
Chapter 13 Plan

Chapter 12:
File the following in the order listed as a single PDF:
Voluntary Petition
Statement of Financial Affairs
Summary of Assets & Liabilities & Certain Statistical Information (<i>individuals</i>)
Summary of Assets & Liabilities (<i>non-individuals</i>)
Schedules A/B, C, D, E/F, G, H, I & J (<i>individuals</i>)
Schedules A/B, D, E/F, G, H & Sch. of Income & Expenditures (<i>non-individuals</i>)
Declaration re: Schedules
Disclosure of Attorney Compensation
Separately file each of the following:
Statement of SSN (<i>individuals only</i>)
Certification of Credit Counseling (<i>individuals only - each debtor if filing jointly</i>)
Chapter 12 Plan
Disclosure of Corporate Ownership Statement (<i>corporate debtor only</i>)
Application to Employ Attorney for Debtor

****A creditor mailing matrix
must be uploaded as to all Chapters****