

Connecting to a Court Video Conference Before Judge Gorman:

Illinois Central Bankruptcy Court uses Cisco's Meeting Server when in-person attendance is not feasible. To use this service, please read the following requirements, and follow the instructions needed to successfully connect/participate. Please connect/test these procedures prior to the hearing day, taking care to check the Court's public calendar to make sure that no hearings are scheduled when testing.

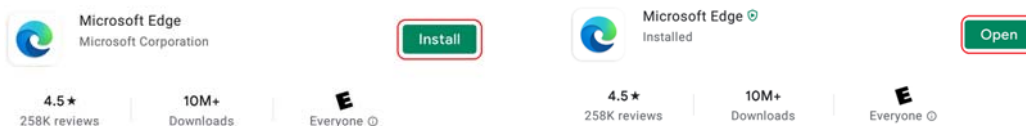
Requirements:

- Internet enabled desktop, laptop, or tablet device with a camera and microphone (preferably using a wired headset/mic combination)
- Google Chrome or Microsoft Edge for Windows/Android devices. Google Chrome, Microsoft Edge, or Safari for Apple devices.
- A minimum dedicated Internet connection speed of 10mb (wired directly to device preferred)
- Device must be plugged into power while attending the session

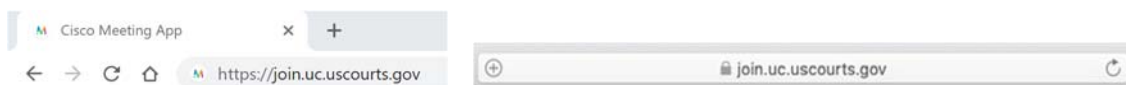
1. If not installed, download and install Google Chrome from: <https://www.google.com/chrome/> or Microsoft Edge from: <https://www.microsoft.com/en-us/edge> on your Windows, or Macintosh machine. Safari may also be used on Macintosh machines.

Note: some older-generation Apple devices do not meet software requirements and will not be able to connect to Cisco's Meeting Server.

2. If using Microsoft Edge on a either an Android or Apple device, go to the device's respective app store, search for and install "Microsoft Edge." Follow the same method if installing Chrome.



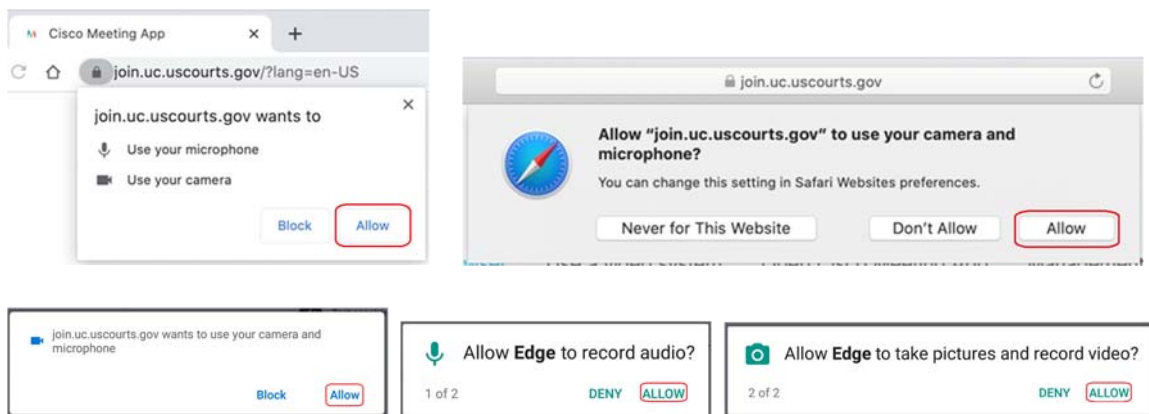
3. Open Chrome/Edge/Safari, copy and paste the following link into the browser address bar press, then press "Enter": <https://join.uc.uscourts.gov/>



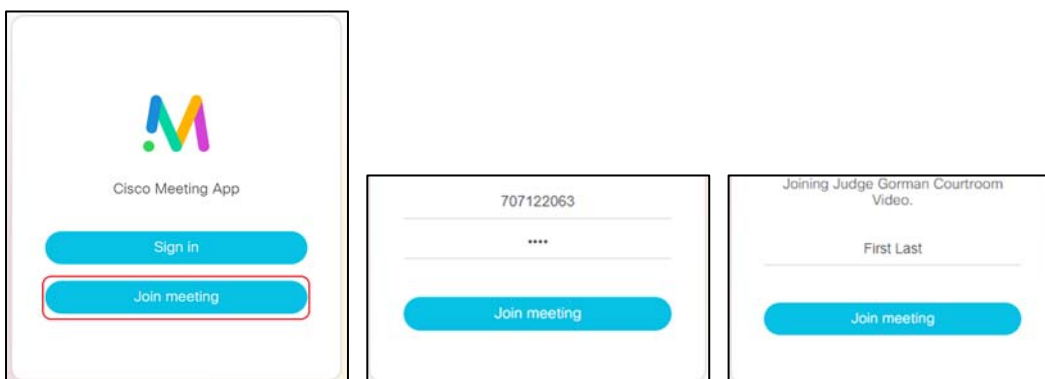
4. If prompted, "Allow" join.uc.uscourts.gov to Show notifications:



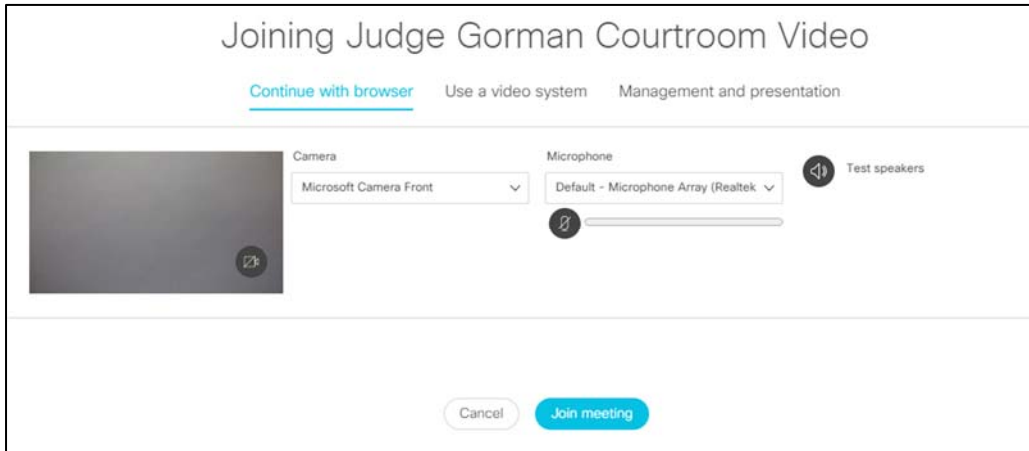
5. If prompted, "Allow" join.uc.uscourts.gov to "Use your microphone" and "Use your camera":



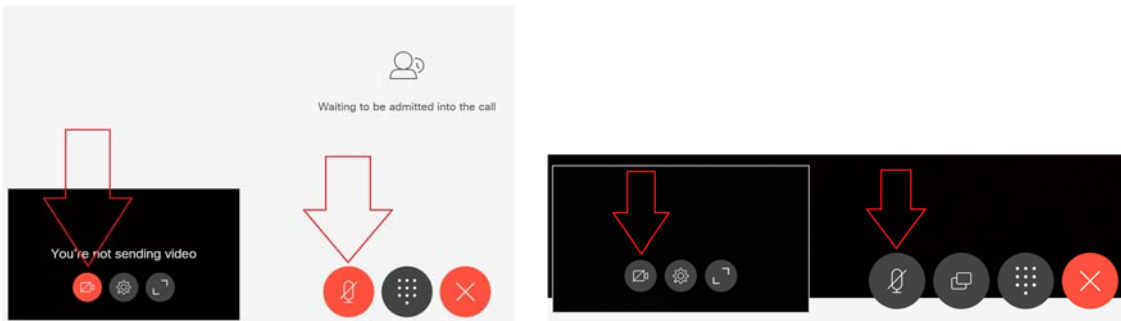
6. Click "Join Meeting" in the center of the browser window. Enter the meeting ID: **707122063**. Enter Passcode: **1598**. Click "Join meeting". Enter your First/Last name, click "Join meeting".



- Once you have entered the Judge Gorman Courtroom Video meeting room, make sure your front facing camera and your microphone are selected. Verify your microphone is working, by observing the level meter move when sounds are made. Click on “Test speakers” to ensure you hear sound. Click on “Join meeting”.



- After successfully joining the meeting, you will be entered into the hearing waiting area. The hearing will begin once the host starts the conference. By default, your camera and microphone are muted. Please unmute both your camera and microphone before the conference begins.



- Once the hearing has concluded, you may simply close your browser to exit.