

# CM/ECF Ver. 2.5 Credit Card Change

With the upgrade of CM/ECF to version 2.5, a new system of processing Credit Card payments has been implemented.

Please note the following changes.

Pay.Gov - Enter Payment Information - Netscape

[Notices & Agreement](#)

**Enter Payment Information**

Cardholder Name:  \*

Address:  \*

Address 2:

City:

State:  --OR-- Province / Region / County:

Country:

(Instead of state, if necessary)

Zip Code:  \*

Card Type:  \*

Card Number:  \*

Security Code:

Expiration Date:  /  \*

Payment Amount:  \*

**Plastic Card Payment Steps**

1. Select Payment Type
2. Enter Payment Information
3. Authorize Payment / Payment Summary
4. Payment Confirmation

A card authorization must be received before midnight Eastern Time if payment is to occur as early as the next day. If the U.S. Treasury Department's designated depository is closed on a scheduled payment date (including weekends and some holidays), the payment will occur the next day the depository is open.

The payment screen now displays your current address as it is listed in our system. If the address is incorrect, do not change it on this screen. Instead, click on Utilities > Maintain Your ECF Account to make changes. This will update your address in our system.

Each box with an asterisk next to it is a required box and must be filled in. After the boxes have been filled in, click on the continue button.

A Payment Summary and Authorization screen will then be presented.

The screenshot shows a Netscape browser window titled "Pay.Gov - Payment Summary and Authorization". The page content is as follows:

Cardholder Name: train2 train2  
Address: 600 E Monroe St  
Address 2:  
City:  
State:  
Country:  
Zip Code: 62701  
Card Type: Visa  
Card Number: \*\*\*\*\*1111  
Expiration Date: 1 / 2006  
Payment Amount: \$300.00  
Current Date and Time: 08/16/2004 09:40 AM

**Authorization\***  
 I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.

**Confirmation Receipt Request**  
To have a confirmation email sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:   
Re-enter Email Address to Confirm:

Buttons:

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Press the "Make Payment" button only once. Pressing this button more than once could result in a duplicate charge. capturepro

On this screen, you must check the box under Authorization. Failure to check the box will result in the payment not being processed.

There is now an option to have a Confirmation Report emailed to you after the transaction is complete. You must enter your email address in both the text boxes to receive it.

Finally, click on *Make Payment* button.